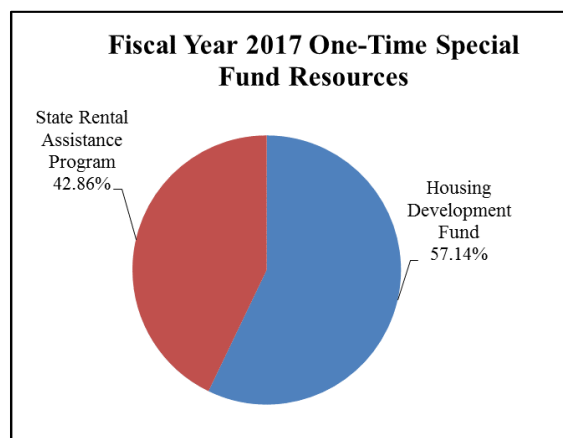


**Primary Representation:**

Anas Ben Addi, State Housing Director	Cynthia Karnai, Chief Operating Officer Marlena Gibson, Director of Policy & Planning
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**One-Time Special Fund Resources:**



Fiscal Year 2017 One-Time Special Fund Resources		
Appropriation	Amount	% of Total
Housing Development Fund	\$ 4,000.0	57.14%
State Rental Assistance Program	3,000.0	42.86%
<b>Total</b>	<b>\$ 7,000.0</b>	<b>100.00%</b>

**Statewide Strategic Questions:**

1. What are the priority areas of services for your organization?
2. What are your performance targets and outcomes for each program?
3. What is the role of technology in process improvement or service improvement for the next 3-5 years?
4. Are there any issues brewing that may result in cost drivers over the next 5 years?

**Base Budget Review Questions:**

1. Discuss Vacant Positions
  - a. Specify the duration of the vacancy
  - b. Specify the time frame for filling any vacant positions.
  - c. Justify the rationale of why vacant position(s) can or cannot be eliminated.

2. Discuss Filled Positions

- a. Is there adequate funding for all filled positions?
- b. Are filled positions necessary to the essential/critical functions of your department?
- c. Discuss any changes to positions (new, deleted, and funding changes across all funds).
- d. If your department utilizes overtime, has an assessment been completed regarding the need for additional resources to minimize overtime utilization?

3. Contractual Services

- a. How many contractual employees have you retained annually? What are their job functions? Have you completed a cost/benefit analysis regarding whether this is more efficient than employing additional staff?
- b. Specify vendor name, length of contract, amount, purpose and any monitoring of performance measures or outcomes.

4. State Rental Assistance Program (SRAP) - \$3,000.0

- a. There has been an increase in the homeless population throughout the state. Can you provide a detailed response on how SRAP has been impacted by this issue? Would an increase in funding be used towards this issue? How many homeless individuals have benefited from this program?